NEVADA HOMELAND SECURITY COMMISSION
BYLAWS

I. Authority

The Nevada Homeland Security Commission ("Commission") was established in Chapter 239C of the Nevada Revised Statutes.

II. Purpose and Mission

The Commission was established by the Legislature to make recommendations to the Governor, the Legislature, state agencies, political subdivisions, tribal governments, businesses and private persons concerning the prevention, detection and deterrence of terrorism and related emergencies within the State of Nevada. The Commission will also perform any other acts related to their duties set forth in NRS 239C.160 that the Commission determines are necessary to protect or enhance the safety and security of the State of Nevada.

III. Membership

The Governor shall appoint to the Commission sixteen (16) voting members that he determines to be appropriate, and who serve at his pleasure, which must include at least (set forth in NRS 239C.120):

a. The Sheriff of each county whose population is 100,000 or more;
b. The chief of the county fire department in each county whose population is 100,000 or more;
c. A member of the medical community in a county whose population is 700,000 or more;
d. An Employee of the largest incorporated city in each county whose population is 700,000 or more;
e. A representative of the broadcaster community; and
f. A representative recommended by the Inter-Tribal Council of Nevada, Inc., or its successor organization, to represent tribal governments in Nevada.

The Governor shall appoint at least three (3) non-voting members that he determines to be appropriate, and who serve at his pleasure, which must include:

a. An officer of the United States Department of Homeland Security whom the Department of Homeland Security has designated for this State
b. The agent in charge of the office of the Federal Bureau of Investigation in this State; and
c. The Chief of the Division of Emergency Management.

The Senate Majority Leader shall appoint one member of the Senate as a nonvoting member of the Commission.

The Speaker of the Assembly shall appoint one member of the Assembly as a nonvoting member of the Commission.

IV. Officers and Duties

The officers of the Commission shall consist of the Chair and Vice Chair as set forth in NRS 239C.120.

a) Chair – The Chair is appointed by the Governor or his designee. The Chair is the leader of the Commission, convenes meetings and appoints subcommittee chairmen.

   The Chair shall provide reports to the Office of the Governor on or before February 15 of each year detailing the activities of the Commission.

b) Vice Chair – The Vice Chair is appointed by the Governor, or his designee, and presides in the absence of the Chair.

V. Meetings

Commission meetings will be called at the discretion of the Chair but not less than quarterly.

Commission meetings are subject to the Nevada Open Meeting Law contained in Chapter 241 of the Nevada Revised Statutes. However, the Commission may hold a closed meeting pursuant to the conditions contained in NRS 239C.140(2).

VI. Committees

The Chair shall, with the approval of the Commission, appoint a Committee on Finance to provide recommendations to the Commission on homeland security grant funding; and appoint any other advisory committees deemed necessary by the Chair to assist in carrying out the duties of the Commission.

The Chair of the Commission shall appoint to a committee the number of voting members or nonvoting members, or both, that the Chair determines to be appropriate. The Chair may appoint any person the Chair deems appropriate to serve on a committee, except that a committee must include at least one member of the Commission. At the committee's first meeting and annually thereafter, the committee shall select a chair and a vice chair from the members of the committee.

Committee meetings are subject to the Nevada Open Meeting Law contained in Chapter 241 of the Nevada Revised Statutes. However, a committee may hold a closed meeting pursuant to the conditions contained in NRS 239C.140(2).

VII. Voting

A majority of voting members of the Commission constitutes a quorum for the transaction of business and a majority of those voting members present at any meeting is sufficient for any official action taken by the Commission (set forth by NRS 239C.130).

Proxies and/or alternates do not count towards quorum and cannot vote.

VIII. Administrative Support

The Nevada Division of Emergency Management shall provide administrative support to the Commission.

IX. Amendments

The Bylaws may be amended when necessary by a vote of the Commission. No amendment shall be made which contradicts or conflicts with enabling authority for the Commission found in Chapter 239C of the Nevada Revised Statutes.

These Bylaws were adopted by the Nevada Homeland Security Commission on October 16, 2012 and amended October 4, 2013.