



**STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
DIRECTOR'S OFFICE**

515 E. Musser Street, Room 300 | Carson City, NV 89701  
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**Nevada Commission For Women**

Date and Time of Meeting: Tuesday, June 27, 2017, 1:30 p.m.

Place of meeting: State Public Works Division Conference Room  
515 E. Musser St. First Floor  
Carson City, NV 89701

Videoconference Location: State Public Works Division Conference Room  
2300 McLeod Street  
Las Vegas, NV 89102

Below is an agenda of all items to be considered. **Action may be taken on items preceded by an asterisk (\*) and the words "FOR POSSIBLE ACTION."**

**Agenda**

1. Call to Order  
*Elisa Cafferata, Commission for Women, Chair*
2. Roll Call  
*Annette Teixeira, Department of Administration, Staff*
3. Public Comment  
*Elisa Cafferata, Commission for Women, Chair*
- \*4. **FOR POSSIBLE ACTION** Review and approval of Minutes from April 28, 2017, Nevada Commission for Women Meetings, *Elisa Cafferata, Commission for Women, Chair*

**Program Goals - Recognition**

- \*5. **FOR POSSIBLE ACTION - Recognition – Exhibit of Women's Contribution to Nevada's History**  
Discussion, possible action, and next steps related to displays and exhibits managed by the NV Commission for Women:
  - Report and request for funding on cost of the redesigned sign for the Capitol Bldg exhibit case and the Grant Sawyer building display
  - Report on Capitol Building Breezeway Project

- Report on options and possible request for funding for a TV monitor to display the WRIN’s women’s history video and any other videos at the Grant Sawyer building.  
*Elisa Cafferata, NV Commission for Women, Chair*  
*Mary Woods, Department of Administration, Staff*

### **Program Goals –Legislative Program**

- \*6. **FOR POSSIBLE ACTION – Commission for Women’s “clean-up” bill [AB258](#)**  
Update, discussion, possible action, and next steps regarding the Commission’s creation document which better defines the commission’s function and responsibilities.  
*Elisa Cafferata, Commission for Women, Chair*
- \*7. **FOR POSSIBLE ACTION – Gender Equality Report Bill [AB423](#)**  
Update, discussion, possible action, and next steps regarding the approved legislation that requires the NV Commission for Women to assist the Secretary of State’s Office in developing a survey to collect data and information related to issues of gender equality in the workplace. In connection to the bill, funding was approved for a new position to provide staff assistance to prepare the report equivalent to the position approved for Minority Affairs [SB373](#).  
*Elisa Cafferata, Commission for Women, Chair*  
*Lee-Ann Easton, Department of Administration, Deputy Director*

### **Operational Goals – Budget & Finance**

- \*8. **FOR POSSIBLE ACTION – Budget and Finance Update**
  - Update, discussion, possible action, and next steps regarding the following grants awards and grant requests:
    - 150 Commission Foundation Grant Request, \$10,000
    - Nevada Humanities Grant Award to Showcase Women’s Contributions to Nevada’s History, \$4,500
    - Caesars, Grant Award for Gender Equity Report, \$10,000
    - Budget/Planning process for the Dept. of Administration Appropriation  
*Elisa Cafferata, Commission for Women, Chair*  
*Mary Woods, Department of Administration, Staff*

### **Operational Goal – Housekeeping**

- \*9. **FOR POSSIBLE ACTION – National Association of Commissions for Women**  
Update, discussion and possible action on the funding to attend National Association of Commissions for Women’s annual conference July 12 – 16, 2017, Buffalo, NY.  
*Richann Bender, Commission for Women, Co-Chair.*  
*Elisa Cafferata, Chair*

## Operational Goal – Work Plan

- \*10. **FOR POSSIBLE ACTION** – Work Plan and Timeline for 2017-2018  
Discussion and possible action to revise and update the 2016-17 Work Plan and Timeline.  
*Elisa Cafferata, Chair*
  
- \*11. **FOR POSSIBLE ACTION** – Discussion and possible action to conduct an all day, in-person planning meeting for the Commission for Women.  
*Elisa Cafferata, Chair*
  
- 12. **INFORMATION - Upcoming Scheduled Meetings**  
Tuesday, June 27, 1:30 p.m.  
Tuesday, July 25, 9:30 a.m.  
Tuesday, August 22, 9:30 a.m.  
Tuesday, Sept. 26, 9:30 a.m.  
Tuesday, Oct. 24, 9:30 a.m.  
Tuesday, Nov. 28, 9:30 a.m.  
Tuesday, Jan. 23, 9:30 a.m.  
Tuesday, Feb. 27, 9:30 a.m.
  
- 13. Commission Member’s Comments/Public Comments  
*Elisa Cafferata, Commission for Women, Chair*
  
- \*14. **FOR POSSIBLE ACTION** - Adjournment  
*Elisa Cafferata, Commission for Women, Chair*

### **Nevada Commission For Women**

Unless noted as an action item, discussion of any item raised during a report or public comment is limited to that necessary for clarification or necessary to decide whether to place the item on a future agenda.

Public comment at the beginning and end of the agenda may be limited to three minutes per person at the discretion of the chairperson. Members of the public may comment on matters not appearing on this agenda or may offer comment on specific agenda items. Comments may be discussed by the Commission but no action may be taken on matters presented by the public that are not already on the agenda marked for action. The matter may be placed on a future agenda for action.

Additional comment periods may be allowed on individual agenda items at the discretion of the chairperson. These comment periods may be limited to three minutes per person at the discretion of the chairperson. These additional comment periods shall be limited to comments relevant to the agenda item under consideration by the Commission.

All times are approximate. The chairperson reserves the right to take items in a different order or to combine two or more agenda items for consideration to accomplish business in the most efficient manner. The chairperson may remove an item from the agenda or delay discussion relating to an

item on the agenda at any time. The chairperson may call for a break.

We are pleased to make reasonable accommodations for members of the public with disabilities and who wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Department of Administration Director's Office Executive Assistant, Annette Teixeira, at (775) 684-0299 or [ateixeira@admin.nv.gov](mailto:ateixeira@admin.nv.gov) as soon as possible, and no later than 24 hours prior to the time of the meeting.

Notice of this meeting was posted in the following locations and online at [www.notice.nv.gov](http://www.notice.nv.gov) which included an affidavit of posting:

State Public Works Division - North, 515 E. Musser St., Carson City, NV Fax (775) 684-0298

NV State Library and Archives, 100 North Stewart St., Carson City, NV Fax (775)684-3330

Legislative Counsel Bureau, 401 S. Carson St., Carson City, NV Fax (775) 684-6705

State Public Works Division – South, 1830 E. Sahara Ave. Las Vegas, NV Fax (702)486-5094

Grant Sawyer Building, 555 E. Washington Ave., Las Vegas, NV Fax (702) 486-2012

Notice of this meeting and supporting materials are available on or after the date of this notice at [http://admin.nv.gov/Boards/Women/Meetings/2016/2016\\_Meetings](http://admin.nv.gov/Boards/Women/Meetings/2016/2016_Meetings) or you may contact Annette Teixeira at [ateixeira@admin.nv.gov](mailto:ateixeira@admin.nv.gov) or (775) 684-0299.