

MINUTES OF THE MEETING OF THE  
COMMISSION FOR WOMEN  
DEPARTMENT OF ADMINISTRATION  
July 27, 2016

The meeting of the Commission for Women was called to order by Chair Elisa Cafferata via videoconference at 9:30am on Wednesday, July 27, 2016, to 515 E. Mussler Street, Carson City, NV, and 1830 E. Sahara Ave., Las Vegas, NV. Exhibit A is the Agenda and Exhibit B is the attendance roster. All exhibits are available and on file in the Department of Administration, Director's Office.

**COMMISSION MEMBERS:**

Elisa Cafferata, Chair  
Richann Bender, Vice Chair  
Anna Thornley  
Durette Candito  
Brenda Hughes  
Colleen Baharav  
JoEtta Brown

**COMMISSION MEMBERS ABSENT:**

Diane Fearon  
Allison Stephens

**COMMISSION MEMBERS ON THE PHONE:**

Brooke Westlake

**DOA STAFF MEMBERS PRESENT:**

Annette Teixeira  
Mary Woods

**OTHERS PRESENT:**

Katie Armstrong, Deputy Attorney General, Attorney General's Office  
Dr. Joanne Goodwin, Professor and Director, Women's Research Institute of Nevada  
Vickie Rutledge, ASD, Budget Analyst  
Marlene Lockard, Lobbyist, Nevada Women's Lobby  
Nancyann Leeder, Nevada Women's Lobby

**Agenda Item #3 Public Comment**

**Nancyann Leeder, Nevada Women's Lobby:** I would like to welcome the new members.

**Agenda Item #4 For Possible Action Review of Minutes from June 8, and June 17, 2016**

**Richann Bender:** In the June 8, 2016, the minutes need to be amended to reflect that the subcommittees are not allowed, but discouraged.

**Katie Armstrong, Deputy Attorney General, Attorney General's Office:** I did not say that there would not be subcommittees. There was discussion in the beginning by Director Patrick Cates, of the Department of Administration where he discouraged the formation of subcommittees.

**Richann Bender:** We should change the minutes to reflect that subcommittees are discouraged but not that they are not allowed.

**Anna Thornley:** Motion to approve the meetings minutes for both the June 8, June 17, 2016, which accurately reflect what occurred at the meeting, with the one correction to Katie Armstrong's statement.

**Durette Candito:** Second the motion.

The motion passed unanimously.

**Agenda Item #5 – Self-Introductions of New, Reappointed and Continuing Members**

**Chair Cafferata:** I thought it would be a good time to introduce all the members of the Commission, with each giving a brief statement since we have new members. You have also had a lot of discussion on what you would like to accomplish, but I would like to hear those ideas. When we get to the end of this term year, what do you think we will have accomplished in your eyes that would make us a successful Commission. I know that there has been discussion about continuing the Commission, so I feel we should agree on what we will be accomplishing by the end of the new term year.

I am Elisa Cafferata. I have spoken at several of your meetings. I am the CEO of Nevada Advocates for Planned Parenthood Affiliates, which is the lobbying, policy, and election arm of the Planned Parenthood in Nevada. I have been working on issues dealing with women and families for the last nine years. For me, I have submitted my notes on what I feel we should accomplish by the end of the year Exhibit C. I would like us to have some visible accomplishments that we can point to, which would be some sort of recognition of the contribution of women in our state in some way. Possibly some visible "Days of Action" at the Legislature, where we can point to testimony or research that we have done. I would like us to have some sort of smaller concrete contributions that we can also point to as well as some form of a report or clearing house, whatever that may look like, which is on the agenda today.

**Richann Bender:** I was born in Wisconsin and lived in Illinois and for a couple of years lived in Hawaii. I worked for the City of Las Vegas for 27 years and held various positions. I mostly worked in the Department of Economic Development or the Office of Business Development, as

**Commission For Women  
Department of Administration  
July 27, 2016**

it changed names several times over the 27 years. I also worked for the City Council as a City Council Liaison and developed that program for the City of Las Vegas. I did work as a lobbyist for one year for the City of Las Vegas in 1997. I have worked on various projects with the City in the Arts District and Entertainment District in the cultural corridor on First Fridays and was part of the team that worked on the Las Vegas Centennial Celebration.

I also was President and a Board Member of ALS of Nevada, Lou Gergis Disease. I would be happy if by the end of this board year if we raise the visibility of women's issues in Nevada and also if we have been able to provide facts and information to the Legislature and the Governor regarding these issues, I believe we would be very successful and we would also be raising the visibility of our Commission which right now I do not think a lot of people know that it is in place.

**Anna Thornley:** I am the President of the Nevada Taxpayers Association which lobbies for tax policy issues throughout the State. We are membership based so we represent businesses, both big and small throughout the State. This is a relatively new position for me, I started in December. I took over for Carole Vilardo, who anyone who lobbied at the Legislature knows Carole and her hats – I have no hats.

I also worked for the State in the Nevada Gaming Commission for five years as their Legislative Liaison and Policy Research person. Prior to that, I worked for the Governor's Office doing similar policy research and legislative liaison tasks.

I am a native Nevadan, but grew up on the East coast. I live in Reno and have four kids and two dogs, so most days I do not know which way is up but I am excited to be here.

In terms of things that we can do for the Commission, I think that having a presence at the Legislature would be great and testifying on bills. Along with monitoring and tracking the bills that effect the issues that we think are important and then finding ways to testify and have a presence.

**Durette Candito:** I am a women-owned small business owner. I grew up in Santa Fe, New Mexico. I have worked all my life on women's issues, volunteered for the Santa Fe Rape Crisis center. When I moved here, I worked on the Board for NWH, which is a women's organization that tries to raise education and experiences for women so that they can break through the glass ceiling in the hospitality industry.

I am a mother and a grandmother. I am a victim of domestic violence. I struggled with the issues that we are facing now with child care for my children. I had to quit a good day job to go to work at night to be a cocktail waitress so that I could afford decent day care. Now I watch my daughters struggling with the same issues. I am here because I do not want these issues to be my grandchildren's issues. I hope that we can all come together and make a big difference. I have never been in government or city like most of you all, so I have no idea how to approach it. But, I will be a champion.

**Commission For Women  
Department of Administration  
July 27, 2016**

**JoEtta Brown:** I was born in Kansas City, MO. I lived in Southern California most of my life. Sixteen years ago I retired from a 30 year corporate banking career and moved to Gardnerville, NV. I was appointed by Mayor Bradley and Reardon to the City of Los Angeles Community Urban Development Committee. I received the seal from the City of Los Angeles for my community service. I co-chaired the American Dream Coalition, where 10,000 potential home buyers in the month of April were placed in homes. I testified before Congress about affordable housing and my testimony made American Dream Coalition recognized for that month in Southern California. It is referenced in the Lending & Diversity Handbook that is used in the USC School of Business Management. I assisted in the creation of Building Bridges, which was a diversity program. I worked with the California Status of Women Commission. I was Governor of Soroptimist International and the Americas. I am currently the Executive Vice President of the Alliance for Retired Americans, and we have more than 4.5 million members across the country. I have been a candidate for Assembly District 39 and my opponent was James Scetelmeyer. The reason I ran knowing the odds was that I wanted to give the Democrats a voice and did that to open up dialogue. I am now serving my third appointed term with the Douglas County Planning Commission. I have traveled more than half way around the world. I find people basically the same. I have four children and six grandchildren. I have a daughter that is an international corporate attorney living in Barcelona Spain, and another daughter is the Executive of a major healthcare organization in Southern California, and another daughter in San Francisco, who is a physical therapist. I have dedicated my community service to be a voice for those women who have no voice. I know just what that is like in certain communities. I am looking forward to working with all of you. I would like to see is that people fully understand what this Commission is about and that we as women recognize that this Commission does have some power when it comes to Legislation and we begin to use that power to help women in the State of Nevada.

**Brenda Hughes:** I was born and raised in Iowa. In fact it was Southwest Iowa, not that far from Kansas City. I also lived in Minnesota and Wisconsin before moving to Northern Nevada, Reno, in 1974 where I worked in the hospitality industry for casinos. I vividly remember being the only women in the room when there were management meetings, and the reception was not great honestly. As much as I have seen changes, this morning I booked a meeting with the downtown casinos and guess what I am the only woman that is going to be in the room once again. Although we have made progress, we certainly have a lot more to go in some industries. I worked in the hospitality industry including the Nevada Commission on Tourism for a number of years and I had an opportunity to move to London for a job for almost four years and when I came back I settled in Las Vegas. Definitely, Nevada is in my blood. I went to work ten years ago for the City of Las Vegas Economic and Urban Development Department. I took over a number of Richann's duties when she retired, including the Arts District and the Cultural Corridor. During my time there I have toggled back and forth between redevelopment, economic development, marketing, whatever other duties there might be. I am looking forward to seeing us make more inroads as I said, I can handle it, but I would prefer not to be the only women in a room when there are meetings. We need more upward mobility for women within the State.

**Brooke Westlake:** I have been in Reno for 27 years, we moved here in 1989. I have completed all of my education here in Nevada. My life story is a Cinderella story. I am proud to be a part of this Commission because of how I grew up and representing women, how my own mother struggled, so it has been a nice thing for me to partake in. My background is that I have been in

**Commission For Women  
Department of Administration  
July 27, 2016**

the health care field for 18 years. The past eight I have been working for a privately held company where we sell and manufacture telehealth equipment where we are changing lives for hospitals, jails, prisons, universities, and rural communities all throughout the United States. I also have my own photography business and I am a huge advocate and supporter for Alzheimer's disease. I am an Ambassador for the State for the Alzheimer's Association. I am passionate about Alzheimer's because I was my grandmother's primary caretaker. I had to be court-appointed as she went through some pretty horrific things with her third husband. Lastly, my background has been in healthcare, but my degree is actually in criminal justice. I am very diverse and recently my husband was appointed to the Washoe County School Board. If you have any concerns, please reach out to me and I can pass those messages along to him. We have one son, who is 6 years old and getting ready to enter into the school district in about two weeks. I feel as though we can measure the goals of the Commission by setting certain goals, meeting them in a reachable timeframe. I do believe that the study we have proposed would be a good piece that we would be able to prove what we have been doing and how we have been able to help some of the women in our State or find out some new important issues. I do think it would be very important for us as a Commission to go and speak in front of the Legislature on certain things that we all agree on and feel passionate about.

**Colleen Baharav:** I am not a native Nevadan, I am actually from the Midwest. I was born and raised in Wisconsin. I went to college in Marquette University, and law school at the University of Wisconsin. I was actually sitting in family law learning about how divorce can impact a family and child custody when I saw that there was a job opening at the Clark County District Attorney's office here in Las Vegas, NV. I applied and was hired, which was incredible, since I did not realize that before I got the job that this is my passion in my life. Since I have been in that office coming up on seven years next week, I have been lucky for two of those years to work primarily with victims of domestic violence, both male and female. It is not just a female-centered crime. During my time there it was good to see that a little bit of knowledge and a little bit of self-esteem could really change a woman's life. It could really help her get away from an abuser or a man who might have been in that situation. Just learning that somebody was listening and understood what he was going through as well could also get away from that lifestyle. Sometimes they do give us a call after we had prosecuted their abuser. Standing up for someone who maybe cannot stand up for themselves can really change a person's life, and how they are playing it forward to other people. As the nature of our office, we do move around a lot. I am no longer on the domestic violence unit, although I do assist from time to time. I am now prosecuting vehicular crimes and those include victims of DUI related crimes as well as beatings and things like that. I have personal history of domestic violence; my mother in all of her relationships up until now has actually suffered from that. She was one of the people that did not have the education or the information that she needed to get away from the environment. Just seeing how she struggled for so long to try and move forward and try and be successful for her kids it has given me a passion to do this work. She is also a woman who suffered in poverty for a long time and without the ability to get a scholarship or things like that; her kids were in the same situation. Luckily we were able to get scholarships and go to college and get out of the cycle of poverty and abuse. Helping women, getting knowledge, and getting self-esteem are helpful to them. I see the Commission going and how I think we should measure our success: Before we have the study it is going to be hard to know where the real issues are for women in Nevada. I hope that if we are able to get that study that we are able to focus and hone in on those

**Commission For Women  
Department of Administration  
July 27, 2016**

things that would really make an impact for women, and set small goals. Support people who support our goals. Also, to testify in front of the Legislature so that they know we are here and paying attention and that the women of Nevada are paying attention.

**Chair Cafferata:** Thank you. I learned a lot about everyone on the Commission. I have a better understanding of the passions everyone brings to the Commission. When we get to a place where we are speaking at the Legislature, I know from my experience in the Legislature, the facts and figures are important and you absolutely have to have the data to backup recommendations, but it is the personal stories that bring these issues to life for folks. Being able to share those can really make a difference and get a legislator to consider things in a different way than would just from getting a report. Whenever we get our report our collective experiences I think are also valuable with or without a data report behind it.

**Agenda Item #6 – Update on Funding Request Letter to the Governor**

**Chair Cafferata:** I have not heard back from the Governor's Office on the status of our request via the letter we submitted. I should have some idea by the next meeting. Or, if I get something I can share with you, I will let you know.

**Agenda Item #7 For Possible Action – Discussion and possible action on a proposed 12-month project work plan and timeline.**

**Chair Cafferata:** As I stated in my introduction of what would be successful, I do think it is helpful, as you also mentioned down in Las Vegas, if we had some sort of specific goals that we had outlined for this year, specifically. We may at some point get to a point where we want to do a longer strategic plan that is maybe three or five years, but since we are just getting going, I think a year is a good start. This will get us through the next Legislative Session. In thinking about some of the things that I was hoping we could get accomplished that are concrete, I went from the NRS charge that we have, which is brief, not extensive and tried to come up with some specific goals, that would be over-arching that could live on from year to year and then the objectives would be sort of the measurable thing we could accomplish in a year, a pretty standard strategic plan. Just so we can get a sense on how we would get through that work, particularly without creating a bunch of subcommittees that require a lot of administrative support, I did do a timeline Exhibit D. Based on the Nevada Revised Statute, it seems to me that we are on pretty safe ground if we have these three or four programmatic goals, which are recognizing the roles and contributions of Nevada women, studying the contributions of women, in terms of picking different areas of where we might want to study in terms of the socio-economic status of women. Reporting out on the status of women, which is pretty much the bread and butter of what most Commission's for Women seem to do around the country, and then making Legislative proposals which is probably one of the more nebulous parts of our Statute. It does not say who does that or to whom we do it, or what the mechanism is. I thought we might talk about what that might look like.

In terms of a one year set of objectives that we could accomplish, when we are talking about recognition of the role of women, because we are in the Department of Administration we do have the list of the public buildings, perhaps we could pick two each year to put some kind of

**Commission For Women  
Department of Administration  
July 27, 2016**

exhibit. Make sure that there are actually pictures of women in state buildings. If you look around there aren't. We could perhaps pick two each year and make sure that there is some kind of exhibit or some sort of recognition of the role of women or the contributions of women or women's history. This could be an ongoing, rolling project that you could do every year. When it comes to the study piece, the one thing I wanted to add to the discussion, which we haven't discussed is we have the reporting piece and a lot of the reports that you have seen from other Commissions and the information you have been given, there is a lot of data in the community and in the state of the status of women. When Commission's for Women were originally created it was hard to find all of this data and now we are inundated. So there has been a real change over the last couple of decades in terms of the availability of information. So one of the things when it comes to this study piece that I would like us to spend a little time talking about is - we do know a lot, but are there some pieces of information, are there areas that we could study where we do not have the information. An example to me is we can't readily tell how many women vs. men serve on State Boards and Commissions in Nevada, which is something that we can get our arms around and maybe make some recommendations around that. It would be something that maybe we could take on as original research that would not be really extensive it would require some time somewhere from someone. That is my thought in terms of the study area. You have submitted the letter to the Governor requesting support for the report. I would like to have some discussion on what we can do for this Legislative Session, because even if you got the funding, it would not be until 2017, so that would be after the Session, so what can we do before then, and a little discussion about Legislative proposals. I have lots more specifics I can discuss, but I just want to get general thoughts in terms of one year goals and objectives, what do you think of these particular goals, and then we can sort of start talking about them, but can we sort of talk generally about these four, at a higher level, referenced on the my handout.

**Richann Bender:** I really like the piece about the recognition and I think that is something easily done except for the creation of the different exhibits that probably includes some kind of funding unless we can find somebody to help us or if the Department of Administration can help us, put those exhibits together for right now. I am just throwing that out there, that maybe the Department of Administration can help us get those together readily and fairly quickly and maybe one of the buildings this year could be identified as the State Legislative Building, because Legislature will be meeting and that would be nice to have something there, as soon as we could get it together that would be nice. As for Las Vegas, probably our State Building here, they have a nice lobby where things are displayed and so that would be my two suggestions for the buildings. Getting the displays together is a whole other thing. Was it your thought to assign a person to that or was it to have discussions on where we would go and what kind of exhibits and then the Department of Administration put those together. That is the question.

**Chair Cafferata:** I think if we assign specific people to tasks then we avoid the issue of open meeting law and subcommittees. That is definitely a great route. Mary Woods and I have talked a little about can we reach out to government agencies or commissions to help us with the exhibits.

**Mary Woods:** I did call a group called the Nevada Women's History Project. They loved this idea. I told them that it was just a concept that the Chair was going to present at this next meeting and so we did not know what the feedback would be. But, that is what their whole purpose is, it's my understanding, to create and promote Nevada Women in Nevada History. I think there could

**Commission For Women  
Department of Administration  
July 27, 2016**

be collaboration there, with that group. It sounds like they already compiled a lot of that information and have the information. What they ask is that if the Commission did want to pursue that or learn more about that, that if someone could come to their next meeting, which I believe she said was August 8, 2016. The Chair will not be in town, but if someone could go to their next meeting and just kind of introduce themselves, introduce the Commission for Women and introduce this concept of wanting to have a tribute or recognition to women in the government buildings who have helped Nevada history, she thought that it would be the appropriate next step to take towards that.

**JoEtta Brown:** They could become our partners in this. The timeline for this is the beginning of the Legislative Session because you want to display there and then in Las Vegas in the State Building.

**Anna Thornley:** One thing to think about I know the Legislature has a lot of displays during the Legislative Session, so I do not know if there is some sort of calendar that we need to be on, because they rotate them out.

**Colleen Baharav:** At one of our original meetings I thought we had a conversation about how the original Commission for Women did do something similar to this. They did create an exhibit supporting women in Nevada. Does anybody have recollection of that or what happen to those original exhibits, because maybe we can use some of those and renew some of those as well as getting additional exhibits for this year?

**Mary Woods:** I do not remember any exhibits. I remember they put together booklets and I did go over to archives. I haven't seen what the actual booklets were like. From my recollection I do not recall reading about an exhibit.

**Richann Bender:** I am thinking now if the exhibit is only on display for a month, then maybe we should have a fall back place where it goes after that, maybe a state building in Carson City, so that we get full benefit for our efforts.

**Colleen Baharav:** I think communicating with the Nevada Women's History Project is great ideas. Do we know where their meeting is on August 8, 2016?

**Mary Woods:** It is in Reno.

**Colleen Baharav:** Is anyone in Reno able to go to that meeting?

**Brooke Westlake:** Mary, can you send out the information to all of us. That is the first day that school starts for Washoe County. It depends on the time; I might be able to go.

**Mary Woods:** Yes.

**Colleen Baharav:** Immediately after we talk to them and see what their vision is, we can maybe get a little more specific about what we would like to do versus maybe a booklet, or photographs

**Commission For Women  
Department of Administration  
July 27, 2016**

of women that have really impactful in Nevada history with plaques, explaining why they are so impactful.

**Brenda Hughes:** I have some background in doing displays, so I would be happy to volunteer my time to work on this. I have done banner stands, pop up displays, just general displays. If I can help in anyway, I would be happy to

**Colleen Baharav:** I have been doing research for a long time. I am also volunteering my efforts to research and find additional information on women as well, and obviously anyone who identifies a female that they would like to highlight, I will certainly do my best to find information for them that we can put on the display.

**Chair Cafferata:** Looks like we have support for the recognition piece. Any other discussion on that one specifically?

**Durette Candito:** It was sort of my understanding from something I read from you Elisa that you wanted to have pictures of women in public places. None of that has been discussed. Am I to understand that this would be where you walk down a hall and you see this man, and this man, and now we would have a women there, or what did you see for that or did I just read that wrong?

**Chair Cafferata:** I am not sure exactly what you read, but yes, there are certain government buildings where you only see pictures of men and so as sort of an ongoing goal, it would be nice to see pictures of women, but specifically what I like about working with Women's History project is that you see the contributions of women over the history of the state which have often been ignored and not raised to the level of having pictures or exhibits in our public buildings. I just think that is appropriate. Yes, this completely accomplishes my goal. It would not always have to be in partnership with the Women's History Project, it could also look at things like partnering with Nevada State Arts Council, and maybe commissioning women's artists work to appear in public buildings, but as a starting place the women's history project certainly has a lot of work that we can draw from and so it seems like it would be an easy way to at least take the first step and get some wins that we can point to and maybe expand what this particular goal includes.

**Colleen Baharav:** In the Clark County Regional Justice Center they have started a project where they take photographs of past judges and put them up in the courtrooms and the departments that they used to be in. In doing that they have included some photographs of women which are wonderful to see, but they do not have an explanation as to if they are first female to be a judge or anything like that, so it would be nice to have additional history about some of those things. I agree with Richann that I would rather see something permanent rather than something that is only once during the Legislative Session or something. Aside from the Legislative Building, perhaps we can identify permanent places to keep our exhibits as wells, assuming we are able to get those accomplished.

**Commission For Women  
Department of Administration  
July 27, 2016**

**Durette Candito:** I agree. This is what I am getting at and maybe with these exhibits we can identify important women in history and then find places for their photographs to be installed permanently around the state.

**Richann Bender:** When I first read this, immediately I was thinking about current recognition of people, like a teacher or a nurse, or someone in the military. Those types of things, current things, I do not know how that could be incorporated into what we are doing, but if we keep that in mind too, I think that would be nice. Recognition of ladies who are doing exceptional things and not really recognized every day, but not necessarily historic.

**Chair Cafferata:** We have this as a possible action item. The action that I am looking for is yes the major goals are right and then maybe what we will do is Mary and I will talk for the next meeting about how we are going to accomplish each of these and then finalize this in the next meeting. These are great ideas; I love them all on the recognition piece. Are there any thoughts about studying new information that we do not already have?

**Colleen Baharav:** We have had in the past many people coming in and doing public comment including the Chair about information that they have in the organizations that they work in and I thought we were working on compiling some of that information. Maybe when we get this information, we can see where we are lacking and move from there. One thing I have not heard yet is how many women are in the Boards of Education across the state, or women that are in the Regents, in our education systems that are impacting all of our female undergraduates and students in high schools. That would be something that I am interested in seeing and see what we can do about getting the word out that are opportunities to go on those boards.

**Chair Cafferata:** I split this very finely into us doing a little bit of our own original research which be the study piece and then all those reports we would compile the information and that is under the report piece. It is not that we are not doing the report, in addition to the report which I think we will have a large report; I am interested in what we do not know or statistics on.

**Colleen Baharav:** If I could clarify my comment, I meant that there were a lot of community groups that have studied goals of women based upon their own interests and if we have that information as well, then we can also go out and do additional research on our own to identify things that we do not have information on as well. Aside from that larger report that we are working on so hard to get from the Governor.

**Richann Bender:** I think we do know what we don't know. I mean we have received a lot of information and for me, that was a lot to take in because I do not work in any of the fields that affect women, so I was amazed at all of the information that was out there.

**Anna Thornley:** I think one thing that the chair said earlier about looking at how many women serve on the boards and commissions that seems like a relatively easy place to start with our own research and that there is a large amount, but a finite number. It is relatively easy to find out who sits on those boards. This would be a place to start where we would have a little bit of our own research and information and go from there. This is a safe place to start.

**Commission For Women  
Department of Administration  
July 27, 2016**

**Chair Cafferata:** The big item is the annual report on the status of women. You do have the proposals from the Guinn Policy Center and you are interested in a pretty comprehensive report which again if it were funded, that money would be granted in the Governor's Budget in 2017, and then the work would proceed from there. My two thoughts about that are one is after the legislative session, so you would actually be getting the report in 2018, which is not a legislative session, so by the time you got to the 2019 session it would be a little bit dated. Although it might become relevant, candidates might start talking about women's issues. But the other thing is we do have this legislative session coming up in 2017, which we would like to have something for. I had a couple of thoughts on how do we get there in terms of having something for the 2017 Session. I would like us to circle back. I know you did a priority setting exercise. Everyone generated a list of topics that they were interested in. They fall into about five different category areas, education, economy, safety, healthcare, and one other that I am not remembering. But I think that I would like to see us do is come back and maybe give you a listing of all of the information that has been presented in brief summary form on all of the topics. So which ones have you actually gotten presentations on, which ones have you not had a presentation on, and is there enough information there to put together a preliminary report just based on public information that you have received. The other thing I would like us to do is now that you have sat with these topics for a little while, maybe at our next meeting reprioritize. You have received some information on a lot of the topics; you haven't heard anything on some of them. Are there three that rise to the top that you would like to report to the Legislature on? Are there three that you still haven't heard from that you would really like to hear information about, and then create your report? I think that at the next meeting we would spend a large amount of time at the next meeting revisiting priorities and identifying what you know and what you don't know. Do you have enough information to put together a report or should we hear from three more organizations, will we have enough information and what would it look like. That is my first thought on how to put together a report. My second thought the idea which is in the operational goals. There is a young woman named Ivy Detrick at UNR who is very active in the campus organizations. She served on what is called the Junior Commission for Women in Sonoma County, CA. Most California counties have a Commission for Women and a lot of them a mechanism for unpaid internships for high school students. They do not have to be young women. They each take on a project of their own choosing or we could maybe say you have to pick a chapter of the report. You may engage either high school or college students in internships that are unpaid at this point to help us put together the report. I do not think that we will finalize how we are going to get there, but I would like us today in the discussions get a sense of what we need to know to get a final decision about how we are doing this for the 2017 Session.

**Richann Bender:** I was not part of the last meeting, so I do not know what the status is of our request to Dr. Goodwin to talk to some of the professors to provide with summaries on the issues. Are we still doing that or has it happened yet? Have we made the request?

**Mary Woods:** With the proposal how Guinn Center had their proposal, they presented the option four, which was the one that was approved that it would be something that the Guinn Center would work with UNLV and work with the faculty there to have a collaborative effort. It seemed like that was contingent on that report getting funded. Dr. Goodwin is on the conference call today and she still wants to be engaged and aware and help when she can.

**Commission For Women  
Department of Administration  
July 27, 2016**

**Chair Cafferata:** Dr. Goodwin would you like to respond?

**Dr. Joanne Goodwin, Professor and Director, Women's Research institute of Nevada:** A number of the programs that you have discussed today are programs that we have been engaged in for over 16 years. We were a consultant on the first 2004 Status of Women Report along with UNR. The second status report, and our board has been looking for funding to update that report. I have had relationships with the Institute for Policy Research for even longer, as long as our team has been academics. That is one of the reasons that I would like to stay involved. I technically know the method. I have been out of touch with the Commission for the last 10-years and missed two meetings because of other work obligations and so I was sorry to learn that you were accepting proposals. On the history I have worked very closely with the Nevada Women's History project. I am involved with two national projects to celebrate the 2020 celebration on women's suffrage, which is a perfect way to look for donors to support any of your activities that recognize women in this state. I would also very strongly encourage whatever actions you take in terms with the next visit, that southern women need to be engaged and represented in full. Part of the reason we have been doing this work is that the Nevada Women's History Project originally focused on northern women. In the 19<sup>th</sup> century and the early 20<sup>th</sup> century that is where all the action was. But since 1950 I think we really did need to include women in the southern part of the state in terms of accomplishments. Finally in terms of that, I would like to say that one of the projects that has kept me away from the Commission meetings is that we are working with the school district now to set up a website – called Nevada Women's Virtual Legacy Project. It is interviews from all of our maker's interviews. This is a terrific resource and needs to be included in the discussion. I apologize for my absence; please know that there are many board members who would love to be involved in some of these projects.

**Chair Cafferata:** The one question is that we are very interested in pursuing the offer of you contacting faculty members at UNLV to possibly do some aspects of the report without there being a budget attached to it, since we do not have a budget currently. Is that something that you are still willing to do, and do you need a specific request from us or have you been having those conversations?

**Dr. Goodwin:** When I last engaged with the Commission the agenda was slightly different it was that the Commission would identify a few areas and then I would reach out to faculty both north and south who have specialized in those areas for a very short but succinct assessment of the data. I think someone mentioned earlier you put data out to people but it's the interpretation is what is most compelling non-academically. We did a 2005 report that was used by legislators as well as counties, elected officials, educators, and business people. Knowing that there was a period where proposals were accepted is hard for me now to ask people to volunteer for something that potentially can be paid for. But, as I said in an email to Mary Woods earlier, come January 2017 I will have an entirely different work schedule with many of the projects being completed and I would be happy to reengage with the projects at that time, which includes asking faculty.

**Chair Cafferata:** Just to clarify I do not think that there was ever a formal request for proposal on the table. There is no committed budget. I do not think that anyone would say that there is any certainty that there is a possibility of getting paid for any of this work at this point. I think we

**Commission For Women  
Department of Administration  
July 27, 2016**

were *hoping* that was a possibility. I think there were requests for what the budget would look like, and if we were to ask for money in the Governor's budget. What would it cost us to do a like report so that in our ask to the Governor's Office we have it be some kind of a realistic request rather than just a number that we pulled out of an office shelf. Does anybody have a different understanding on what the last meeting was and what the requests were?

**Brooke Westlake:** I agree with that. At this point there is no guarantee, even though we are trying to get funding for finding out about a report but there has never been anything formally produced.

**Dr. Goodwin:** I am familiar with private foundations which have been in the past supportive of the work that we do. That is also not a guarantee of funding, but I know that there is increasing growing interest in getting this kind of information to the public. A public/private partnership might be very possible for the status report.

**Richann Bender:** Is there a stipulation if we get money from the Governor that we would have to put out requests for proposal and if we receive money from other sources, like grants or private sources, then we can select who would like to do that work and what we would like that work done on.

**Katie Armstrong:** I have done a little bit of research on this topic. This Commission is subject to Chapter 333 of the NRS, which is State Purchasing. So there are specific procedures for contracting. Once you know how much money you have then we can look at what processes you have to follow. There are some exemptions for sole source if the Guinn Center is perhaps the only entity that can provide this information. But you have to get that signed off by Purchasing. This is something we will have to explore down the road when we know how this Commission is going to proceed.

**Chair Cafferata:** Dr. Goodwin just to come back briefly, it sounds like you have a limited amount of time, if we provided you with a list of three to five topics that we would like to have a brief summary on and if we were able to provide that list to you in August, do you think you could do some outreach to faculty members for very brief reports to us or is your time fairly limited at this point and it is not an option.

**Dr. Goodwin:** What I would like to say I can do and what I would like to support of the Commission on that charge, yes I can reach out to people but I need to be very specific about what you want to know. Do you want to know what is happening nationally, do want them to be data collectors, do want them to say what public policy is in our region or around the country? That is what I mean, because if I ask them for two pages or three pages on domestic violence research I am not sure how helpful that will be to you going to the Legislature, my guess would be you want Nevada data but aspect of domestic violence research.

**Chair Cafferata:** I do not think that we are ready to answer that question. If we answer it in August is that enough time for you?

**Dr. Goodwin:** I will reach out to people. Yes.

**Commission For Women  
Department of Administration  
July 27, 2016**

**Chair Cafferata:** Other thoughts about how to put together some kind of report for the 2017 Legislature without money?

**Anna Thornley:** I think your idea of a junior commission or seeing if there are high school or college students who would like to take this on as a project is a start. If we want something for the 2017 Legislature we are running out of time and options. With school starting we can see if anyone wants to take this on as a first semester project.

**Durette Candito:** How are we going to identify students to do this?

**Chair Cafferata:** I did look up the Sonoma County Junior Commission. They have an application process. They talk to counselors in the high school, specifically how students apply. There is a phone interview and then there is actually someone who meets on a monthly basis with these volunteer students and they get presentations on issues relating to the status of women. The presentations are from elected officials or folks who work in these different areas. Similar to what the Commission has been getting, only it would be very limited to one specific topic and not open. In the case of Sonoma County I believe they have staff that would do it. For us I think we would hope to set up a process that we would ultimately use year over year. I know a couple of the folks that do internships at the university in Reno, so I would ask if any of the Las Vegas members have a connection to the university, so that we connect to the internships at the college level. We would probably be looking for one of the Commissioners in the North and one in the South who would be willing to meet with these young people to help them with the assignment. The way that it worked in California is that they would present their findings to the full Commission and, if we had three in the North and three in the South, we could maybe have two present at each meeting briefly what their findings are and compile that into a report and hopefully somebody with research writing background would be willing to volunteer to pull it all together to start.

**Durette Candito:** I think it sounds wonderful. It is a lot to have happen in month.

**Brooke Westlake:** I think it is a wonderful idea. I also like that the idea of students that are getting masters or PhD programs. I think we would have a group of people that specifically have to go and study certain things. If we could get specific contacts to that, not just for undergrads, we could get more detailed information.

**Anna Thornley:** At UNR there is a human development and family studies department. We could reach out to the chair of that department and see if they have anyone at any level. A way to get a more targeted audience for our issues. Does anyone have any connections with UNR or Southern Nevada College?

**Durette Candito:** It is not to say that one of us couldn't make a phone call and figure it out.

**Colleen Baharav:** I am giving a talk there tomorrow on something unrelated to this so I will talk to the professor that I am speaking for and see if we can get any ideas of where to start.

**Commission For Women  
Department of Administration  
July 27, 2016**

**Chair Cafferata:** I will talk to my folks at the university. Colleen if you will see what you can find out and I will also reach out to Dr. Goodwin and see what possibilities and maybe between interns and faculty we can put together some ideas for basic report without having any budget at this point. We can get an update on this August and see where we are with this and solidify our plans.

The other major goal to round this out is recommending legislation prior to each legislative session. This body has talked about going from the report. Looking at the data that we do sort of collect and have and spend time identifying through bill drafts that are existing and that we could comment on, or support, or maybe reference in a report as being related to our topic areas. There has been discussion about if we are looking to recommend any specific bills, I think we are going to be hard pressed given the schedule at this point to come up with our own bills.

We also might want to discuss a bill to clean or update our statute that creates the Commission for Women. When we got this question about Purchasing, if you read our statute we really are only allowed to use volunteers. We can raise money but we do not have contracting authority. We have the authority to ask people to volunteer for us. I am sure that there is a way to do work, such as if we got a grant from someone that specifically said that we were hiring someone to do something we would have that authority but it is pretty limited in terms of actually doing work. I think we do want to look at a cleanup bill for this Commission so that it is easier to operate.

**Colleen Baharav:** Do we have an example of another Commission that does have the ability to purchase that maybe we can look at and see what language we could add to our statute.

**Katie Armstrong:** Yes. There are lots of boards and commissions that have specific statutory authority to contract for services. I think that the way it is written in NRS 333, this Commission is considered a using agency, which is allowed to contract. I believe we are okay, but it is not clear within the actual chapter.

**Colleen Baharav:** If we can look at the statutes for those other agencies that have specific contracting authority we should be able to come up with language ourselves that will help us propose the legislative change.

**JoEtta Brown:** I agree that we need to look at the NRS that gives us the ability to operate. It is very narrow and we need to broaden it. Is this going to be a work session and an agenda item?

**Chair Cafferata:** We can put one on. I just wanted to see how we all felt about it.

**JoEtta Brown:** Any information we could use to make a good decision if we could have that prior and have a comparison with another board and commission.

**Chair Cafferata:** Any other thoughts on legislation?

**Richann Bender:** In other meetings we discussed the fact that the BDR's would be coming out July 1<sup>st</sup> and also I see where there was some discussion on having a workshop related to the BDRs. I am wondering if that would be good to have a workshop on that and if the BDRs are out

**Commission For Women  
Department of Administration  
July 27, 2016**

already if we should consider doing that very soon. Then we will know where we are at in proposing legislation.

**Mary Woods:** The BDRs did start coming out but the personal tracking system at the Legislature is not up and running until the 1<sup>st</sup> of August. That is what we are going to show you in a meeting with a demonstration on how to go onto the website for the personalized BDR tracking. This should be an agenda item for the next meeting. I believe we will have Anna Thornley and a Diana Thornton from the LCB to help out with this. There is currently nothing live that we can show you for the personalized BDR tracking.

**Anna Thornley:** There are approximately 155 BDRs that are out there now, but like Mary said the personalized tracking system is not live yet. The list is all that is available today. We thought it would be more useful to wait until the tracking is available.

**Colleen Baharav:** Do we have WIFI in this building or do we need to create our own hotspots?

**Mary Woods:** You will need to create your own hotspots. I did look into WIFI, but there is not a way to get it.

**JoEtta Brown:** When will it be up online so that we can use it to track the bills?

**Mary Woods:** August 1, 2016.

**JoEtta Brown:** Can I get a list of the current BDRs?

**Mary Woods:** You can obtain a list online at the LCB website.

**Anna Thornley:** I will send the link to Mary and she can send it out to everyone.

**Chair Cafferata:** Katie pointed out that we do not have BDR authority. If we want to submit a bill to update the operations of the Commission we will have to find a sponsor or get the Governor to agree to use one of his bill draft requests to make a change.

One final in the operational goals is the fundraising piece. I believe that Brenda Hughes had been volunteered for fundraising.

**Brenda Hughes:** I did start a spreadsheet of some potential groups. I have made several notes today that I want to expand on it. The list is limited currently. I would like to take this spreadsheet back and add the ones that I have thought of today and I will get it out the first part of next week for review. What I have to start is local organizations. I did try to look both North and South if they did not include the entire state, but please think of it as a starting point and I am sure that you will all have ideas of possible organizations that can be donors for us. I will commit to get that up first part of next week.

**Agenda Item #8 - For Possible Action – Signature authority**

**Commission For Women  
Department of Administration  
July 27, 2016**

**Katie Armstrong:** Looking at the statutes and whether the Commission has to follow State Purchasing, which you do. The question also came up on who has signature authority for the Commission. The Statute is silent as to that. We can infer that the Chairman should be the individual that has signature authority. But I also recommended that the Commission vote to give that signature authority and also anytime the Commission is going to enter into a contract it needs approval from the full Commission and then the Chairman can sign on behalf of the Commission.

**Richann Bender:** Should we also have someone from the Department of Administration sign?

**Katie Armstrong:** I do not believe that is necessary.

**Colleen Baharav:** Do we need to have a secondary person in the absence of the Chairman, such as the Vice-Chairman?

**Katie Armstrong:** Yes.

**Motion:** Colleen Baharav: I move that we give the acting chairman signature authority and in absence of the chairman, we allow the vice-chairman in her absence.

**Anna Thornley:** Second

**Chair Cafferata:** Motion passes unanimously.

**Agenda Item #9 - Becoming a member of the National Association**

**Chair Cafferata:** There is a national organization which connects commissions for women. We are trying to find out what the cost is to join this association. I tried to call them, but they are at their conference in Hawaii. Mary, are the dues for individuals or the group?

**Mary Woods:** It was for the group is my understanding. As long as you had a budget of a dollar or more than it was \$100 for the Commission to join.

**Colleen Baharav:** Can we donate to join as commission members? I know our budget is limited. I would donate.

**Durette Candito:** Is the \$100 for life or a year?

**Mary Woods:** I believe it is an annual membership. I did speak with them. They will be sending me some information on the benefits we could receive as members of this national organization.

**Colleen Baharav:** I am looking at their membership form and they indicate that they have a sliding scale based on the annual budget. Since we have a zero annual budget, a sliding scale at this point would be \$50 annually.

**Mary Woods:** But there is currently money in our budget.

**Commission For Women  
Department of Administration  
July 27, 2016**

**Colleen Baharav:** Okay, then it would be \$100 and we would renew every year.

**Chair Cafferata:** Since this is not an action item we cannot take action as a Commission. But, I think we could share the information to the Commission members and have clear authority to ask for donations, and ask members to donate. If we get to a \$100 we could direct staff to sign us up?

**Katie Armstrong:** I think it would be better to have this as an action item.

**Colleen Baharav:** How do we make the \$100 happen?

**Chair Cafferata:** I think we would actually run that through our budget.

**Mary Woods:** Our budget person just walked in to the room.

**Vickie Rutledge, ASD, Budget Analyst:** There is paperwork to do which consists of getting authority to accept money into the budget. It is not that difficult.

**Chair Cafferata:** It is clear in the statute that we can accept money, so is this just a formality. Mary could send out an email asking for donations. Then it would come to Carson City and then be put into our budget and then write a check out for the membership after we have taken that action.

**Vickie Rutledge:** If you know you are going to do it, I would recommend looking at how much you think it is going to be and I would do a work program.

**Brenda Hughes:** If someone were to just donate the membership to the Commission would that be acceptable without going through the budget process?

**Vickie Rutledge:** It still has to go through the process.

**JoEtta Brown:** Is there any money now?

**Vickie Rutledge:** You currently have \$1,326, but we still have the last quarter of worker's compensation to pay and the current quarter, which runs about \$177.

**Mary Woods:** Could someone sign this Commission up directly with the national commission if they would want to make a donation?

**Katie Armstrong:** I see no problem with some member here just going out and signing up themselves as an individual. You have to take the money in as a donation and go through the paperwork process with the Budget Division and then a check made out to the association.

**Richann Bender:** We should put this on our next agenda and follow the process so we know how long it takes. There might be other instances down the road where we get other donations and we need the process in place.

**Commission For Women  
Department of Administration  
July 27, 2016**

**Colleen Baharav:** Are we a 501(c)?

**Katie Armstrong:** No.

**Richann Bender:** Can we have the paperwork ready at the next meeting so we can submit after approval?

**Vickie Rutledge:** Yes. I will do the work program when we are at that point, it will be done within a week.

**Agenda Item #10 – Next steps future agenda items**

**Richann Bender:** Future Agenda items. I have tried to accumulate them today. One would be to reprioritize topics and have them ready to present to Dr. Goodwin. We need to have a discussion on this beforehand. The other one would be to decide on a date for a workshop and training session. Another one would be to decide on what direction we are going with the junior commission and how all of that is going to work the universities or high schools. Another item would be the fundraising aspect, where Brenda will give us a report on fundraising and the ideas that she has and maybe steps to start moving forward with some fundraising possibilities. Also, opportunities for grants. It would be nice to have a list of opportunities for any kind of grant funding that might be available. The National Association of the Status of Women going forward with the membership donation process. The recognition piece also, how are we going to move forward with that and what are the steps we are going to use to get that started immediately.

**Mary Woods:** I can send out date and the location to at least the members in the north of when the next meeting is for the Nevada History Project. By the next Commission for Women meeting we will have a report.

**Richann Bender:** Mary can you see how we are coming along on some of these questions and then see when we are ready to have presentations made to the Commission and then determine when the next meeting date is.

**Mary Woods:** Okay

**Chair Cafferata:** I have a couple of other items for future agendas or discussion today. One is also a follow up report on a BDR regarding the operations on the Commission. We did get a request by email from the folks who are organizing ballot question #1, which deals with the background checks. They want to make a presentation to this Commission. Would you be interested in a presentation from them? There are five questions on the ballot in November, so do we want to hear a presentation from them and how it relates to the status of women, do we want to do that in other forums? That is a question for everyone. Would we like to set a regular meeting date, such as the last Wednesday or second Tuesday? I know as you have gotten going, you have wanted to make sure everyone is here, but would it be helpful to have a regular meeting date. Those are my questions for everyone.

**Commission For Women  
Department of Administration  
July 27, 2016**

**Colleen Baharav:** I think we always have the ability to listen so if they want to come talk to us on Ballot Question #1 we can always listen and see how it might impact the issues of women.

**Durette Candito:** I agree we should always be open to anyone who wants to present something to us. I am all for regular meeting dates also. Because I own my own business I would also love it if we could have a set time so that I can plan around that.

**JoEtta Brown:** I agree on having someone come and speak about the initiatives. I think that if we could have someone speak on all five of the initiatives that would be good also, not just one.

**Anna Thornley:** Pat Hickey is spearheading the attack against the legalization of marijuana. I have gone to a dinner he put on. So I have only heard the con side, not the pro side, but the information is really interesting. I think it really does relate to women. There is some really interesting statistics. It would take a lot of time to hear the pros and cons for all of the initiatives, but if someone wants to come and talk it is interesting.

**Chair Cafferata:** Maybe we could survey the members, see which ones you would be interested in hearing about and dedicate a meeting to the time to hear them.

**Durette Candito:** I am feeling again like I did at the beginning of this Commission when there are so many things out there and we really need to hone in on the ones that we can be effective with and it was my understanding that we narrowed our scope of work so that it is something that we can have control over and actually do something with. I feel that if we get sidelined on other things that are not on our list, we are losing our focus.

**Colleen Baharav:** As a Commission do we have the ability to tell people that they cannot come in and talk to us because my understanding is that if we have public comment the public can come in and comment. I do not know if we want to get into a place where we are saying, yes we want to listen to you as a group, but not you as a group. If somebody wants to make public comment, they can make public comment. I do not know if we need to dedicate a whole agenda item to all of these initiatives, but I am not sure we should be telling people that they cannot come talk to us.

**Richann Bender:** The Question #1 people have asked to come and make a presentation.

**Chair Cafferata:** I think that is appropriate. A presentation would be more than 3 minutes, and public comment is 3 minutes. That is what we are asking folks about. Gun safety, gun violence, which was a topic area that did come up in your priority listing, so I think there is a rationale to make a different request to them.

**Brooke Westlake:** I agree with Colleen. We have people that look up to the Commission and they are going to want to entertain an idea or something that we have not thought of, so I think that we need to make sure that all parties are equal and they can come and talk to us. I do think though that we need to have a set meeting time.

**Commission For Women  
Department of Administration  
July 27, 2016**

**Colleen Baharav:** If we are concerned about time, maybe we can set a time limit of 10 minutes on all of these issues if they want to come and talk to us. In reviewing the information at the bottom of page two, the Chair can limit all of these public comments to three minutes, but appears that you are permitted to extend that time if you think it is necessary or helpful.

**Richann Bender:** Is there anybody who could come in and review all five questions. One person, just a synopsis.

**Chair Cafferata:** Marlene Lockard from the Nevada Women's Lobby is present today, and they often provide information to their members about ballot questions, as does the Taxpayers Association of Nevada.

The information on the Ballot questions is relative to our October meeting because the election is in November, so we do not have to decide today which, if any, we are taking. So what I think would be helpful is if we sort of laid out for everyone the agenda items in August – we have a BDR Legislative review, workshop and/or that could be a regular meeting, that might be September. If we kind of laid out what we knew our agendas were going forward, we could sort of show you where these things might fit. Mary and I can go back through the list of topics and see if any of the other ballot questions do correspond to a topic that you have identified as a priority, then there would be a logical reason to invite them. Maybe we could figure out where a presentation from Question #1 which is on your list would fit into the agenda.

I did hear some consensus about a regular meeting time and date. I wanted to come back to this one and see if anyone else had comment.

Mary can poll all members and come up with a good date and time for all.

**Agenda Item #11- Public Comment**

**Marlene Lockard, Lobbyist, Nevada Women's Lobby:** I am also here representing the Nevada Women's Lobby. Some of you might remember that I testified at your very first meeting from Las Vegas. I just want to make a few comments. One, the reports that have been discussed, I wanted to provide the Commission with the New Kids Count Report that was just published by UNLV, which many of you may have seen the information that came out of it about children in poverty and a whole host of issues that have already arisen from this report that will certainly be discussed during the next Legislative Session. In going through your plan, which I think is excellent and I commend the Commission for having this draft and a road map of where you want to go. With respect again to studies and recognition, I applaud your effort to work with Nevada Women's History Group, but all of you should know that just last year Nevada Women's History Group worked cooperatively with Mayor Marlene Adrian's Women in Diversity out of Las Vegas. There was a comment about including women in Las Vegas. Their work product is fabulous. They have published a book. So when you are looking for women to recognize, statewide there is a published book and I would be happy to loan mine to the Chair, and I am sure that they would be happy to supply the Commission with a copy of that book. Instead of reinventing the wheel, this is a very good place to start in picking out your first wave of women that you may want to recognize. They have a website, the interviews are also on video with the

**Commission For Women  
Department of Administration  
July 27, 2016**

women. I noted on here that your legislative piece that you are thinking about a day at the Legislature. I wanted to let you know that the Nevada Women's Lobby annually has a Grass Roots Lobby Days and next year for the legislative session that is going to March 19, & 20, 2017 in Carson City. We would love to have the Commission participate and be a part of the Lobby Days. One advantage is the Women's Lobby does the leg work, we organize and put together the days. Sunday is workshops on different important issue items and that Monday is a day at the Legislature visiting with all of your different legislators. Recognizing that the Commission may not agree with the entire agenda of the Women's Lobby but it is not that kind of an event. It is workshop-information wise on Sunday and then on Monday you can be part of an army of folks that talk to legislators about issues important to women. The preceding week is going to be children's week at the Legislature. UNLV and different children's groups are what the entire week will be devoted to this.

**Agenda Item #12 - Adjournment**

**Chair Cafferata:** This meeting is adjourned.

Respectfully submitted,



---

ANNETTE TEIXEIRA, COMMISSION SECRETARY

**APPROVED:**



---

CHAIRWOMAN, Elisa Cafferata



---

VICE CHAIRWOMAN, Richann Bender

**Commission For Women  
Department of Administration  
July 27, 2016**

Exhibit A	Agenda – 2 pages
Exhibit B	Attendance Roster - 2 pages
Exhibit C	





**STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
DIRECTOR'S OFFICE**

515 E. Musser Street, Room 300 | Carson City, NV 89701  
Phone: (775) 684-0299 | [www.admin.nv.gov](http://www.admin.nv.gov) | Fax: (775) 684-0298

**Nevada Commission For Women**

Date and Time of Meeting: Wednesday, July 27, 9:30 a.m.  
Place of meeting: State Public Works Division Conference Room  
515 E. Musser St. First Floor  
Carson City, NV 89701  
Videoconference Location: State Public Works Division Conference Room  
1830 E. Sahara Ave. Room 204  
Las Vegas, NV 89104

Below is an agenda of all items to be considered. **Action may be taken on items preceded by an asterisk (\*) and the words "FOR POSSIBLE ACTION."**

**Agenda**

1. Call to Order  
*Elisa Cafferata, Chair*
2. Roll Call  
*Annette Teixeira, Staff*
3. Public Comment  
*Elisa Cafferata, Chair*
- \*4. **FOR POSSIBLE ACTION** Review and approval of Minutes from the June 8, and June 17, 2016, Nevada Commission For Women Meetings, *Richann Bender, Vice Chair*
5. Self-Introductions of New, Reappointed and Continuing Members  
*Elisa Cafferata, Chair*
  - Brief bio
  - Thoughts on how the Nevada Commission For Women's success ought to be measured?
6. Update on Funding Request Letter to the Governor  
*Elisa Cafferata, Chair*



- \*7. **FOR POSSIBLE ACTION** – Discussion and possible action on a proposed 12-month project work plan and timeline, *Elisa Cafferata, Chair*
  - A. Recognize the role of Nevada Women with displays in state buildings
  - B. Study representation of women on state boards and commissions
  - C. Options for report for 2017 legislative session
- \*8. **FOR POSSIBLE ACTION** – Discussion and possible action to establish signature authority for the Commission For Women, *Katie Armstrong, Nevada Deputy Attorney General*
- 9. Discussion on becoming a member of the National Association of Commission for Women. *Elisa Cafferata, Chair*
- 10. Discussion of next steps, future agenda items, and dates of next meeting. *Richann Bender, Vice Chair* *Next Meeting:*
- 11. Commission Member's Comments/Public Comments  
*Richann Bender, Vice Chair*
- 12. **FOR POSSIBLE ACTION** - Adjournment  
*Elisa Cafferata, Chair*

### Nevada Commission For Women

Unless noted as an action item, discussion of any item raised during a report or public comment is limited to that necessary for clarification or necessary to decide whether to place the item on a future agenda.

Public comment at the beginning and end of the agenda may be limited to three minutes per person at the discretion of the chairperson. Members of the public may comment on matters not appearing on this agenda or may offer comment on specific agenda items. Comments may be discussed by the Commission but no action may be taken on matters presented by the public that are not already on the agenda marked for action. The matter may be placed on a future agenda for action.

Additional comment periods may be allowed on individual agenda items at the discretion of the chairperson. These comment periods may be limited to three minutes per person at the discretion of the chairperson. These additional comment periods shall be limited to comments relevant to the agenda item under consideration by the Commission.

All times are approximate. The chairperson reserves the right to take items in a different order or to combine two or more agenda items for consideration to accomplish business in the most efficient manner. The chairperson may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The chairperson may call for a break.

We are pleased to make reasonable accommodations for members of the public with disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please



notify the Department of Administration Director's Office Executive Assistant, Annette Teixeira, at (775) 684-0299 or [ateixeira@admin.nv.gov](mailto:ateixeira@admin.nv.gov) as soon as possible, and no later than 24 hours prior to the time of the meeting.

Notice of this meeting was posted in the following locations and online at [www.notice.nv.gov](http://www.notice.nv.gov) which included an affidavit of posting:

State Public Works Division - North, 515 E. Musser St., Carson City, NV Fax (775) 684-0298  
NV State Library and Archives, 100 North Stewart St., Carson City, NV Fax (775)684-3330  
Legislative Counsel Bureau, 401 S. Carson St., Carson City, NV Fax (775) 684-6705  
State Public Works Division – South, 1830 E. Sahara Ave. Las Vegas, NV Fax (702)486-5094  
Grant Sawyer Building, 555 E. Washington Ave., Las Vegas, NV Fax (702) 486-2012

Notice of this meeting and supporting materials are available on or after the date of this notice at [http://admin.nv.gov/Boards/Women/Meetings/2016/2016\\_Meetings](http://admin.nv.gov/Boards/Women/Meetings/2016/2016_Meetings) or you may contact Annette Teixeira at [ateixeira@admin.nv.gov](mailto:ateixeira@admin.nv.gov) or (775) 684-0299.



# Commission for Women

July 27, 2016, 9:30am, 1830 E. Sahara Ave., Room 204, Las Vegas

Name – Please Print	Role – member, public, etc.	Email
D. [unclear]	MEMBER	DUEBEE@DUEE ENDIYDESIGN.COM
[unclear]	Member	[unclear]
Brenda [unclear]	Member	Bihiee@hotmaill.com
Richard Bender	member	rich-bender@yahoo.com

