

**Commission for Women  
Department of Administration  
February 28, 2019**

MINUTES OF THE MEETING OF THE  
NEVADA COMMISSION FOR WOMEN  
DEPARTMENT OF ADMINISTRATION  
February 28, 2019

The meeting of the Nevada Commission for Women was called to order by Chair Diane Fearon at 9:04 a.m. on Thursday, February 28, 2019 at State Public Works Division Conference Room, 2300 McLeod St., Las Vegas, NV and 515 E. Musser St., Carson City, NV. **Exhibit A** is the sign-in sheet, **Exhibit B** is the meeting agenda, **Exhibit C** is the Elevate Her NV campaign logo designs and press release, and **Exhibit D** is the Nevada Commission for Women Goals and Objectives for FY19. All exhibits are available and on file in the Department of Administration, Director's Office.

**COMMISSION MEMBERS PRESENT:**

Diane Fearon, Chair  
Brooke Westlake-Kelley, Vice Chair – Phone  
Richann Bender  
Jo Etta Brown  
Elisa Cafferata  
Durette Candito  
Cynthia Cicero  
Brenda Hughes

**COMMISSION MEMBERS ABSENT:**

Constance Brooks  
Jennifer López

**D of A STAFF MEMBERS PRESENT:**

Molly Walt

**OTHERS PRESENT:**

Katie Armstrong, Deputy Attorney General, Attorney General's Office  
Deonne Contine, Director, Department of Administration  
Dana Sullivan Kilroy, Fior Partners  
Rachel Cruz-Juarez, Planned Parenthood  
Tasia Macaraeg, Make it Work Nevada  
Linda Bridges, Girl Scouts Southern Nevada  
Margaret Mello, Public

**Agenda Item #3 – Public Comment**

Chair Diane Fearon called for Public Comment. Rachel Cruz-Juarez, Tasia Macaraeg, Linda Bridges, and Margaret Mello introduced themselves. Director Contine introduced herself and stated she is excited to have the Commission in the Department of Administration; she is excited for the opportunities the Commission for Women can bring to the Department.

**Agenda Item #4 – FOR POSSIBLE ACTION: Review and approval of Minutes from January 22, 2019 Nevada Commission for Women Meeting.**

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Chair Diane Fearon asked for comments and/or questions regarding the minutes; hearing none, Commissioner Durette Candito made the motion to approve the minutes, Commissioner Brenda Hughes seconded the motion. Action to approve the minutes passed unanimously.

**Agenda Item #5 – INFORMATION – Update on the *Elevate Her NV* campaign**

Dana Sullivan Kilroy updated the Commission on the Elevate Her NV campaign. Dana introduced the proposed website and branding that was created by Mabble Media to the Commission. Ms. Walt asked Ms. Kilroy to add the State of Nevada Seal and Nevada Commission or Women's logo to the website. Ms. Kilroy introduced a form that people are asked to complete. The form is to help get a better understanding of the positions that are available. Ms. Walt asked where the form, that requests additional information regarding what boards and commissions, will be submitted and who will be keeping track of the completed forms. Ms. Kilroy stated that the form will be on a Google document and forms will be submitted to the Commission's office. Ms. Kilroy also stated to Ms. Walt that payment for the host of the website, which will be about \$18.00/month, will have to be taken care of by the office of the Commission. Commissioner Cafferata stated that the office of the Commission will be the owner of the website, so the Commission can make updates to the website as needed. Ms. Walt stated that all public forms have to have the Department of Administration information, State Seal and Commission for Women logo. Ms. Walt also asked that the Elevate Her NV logo be consistent within the website; if capitalizing HER, then capitalize it throughout the website. Ms. Walt asked that the State Seal and the Commission for Women's logo be placed at the top of the website. Chair Fearon asked what boards the campaign is capturing. Ms. Kilroy stated the campaign will be capturing only state boards and commissions. Chair Fearon suggested consideration of stating in the chart state and local boards, rather than just boards. Ms. Walt mentioned to have consistency when stating boards and commissions; state and local boards. Commissioner Cafferata thanked Dana Sullivan Kilroy and Brooke Blumfield for their donated time and efforts.

**Agenda Item #6 – FOR POSSIBLE ACTION – Nevada Commission for Women FY19 Goals**

Chair Fearon asked Commissioners for an update on Goals:

1. Gender Disparity/Equality Issues in Nevada: Commissioner Cafferata and Ms. Walt informed the Commission of the upcoming roundtable discussion on March 14, 2019 in partnership with Commission on Minority Affairs. The roundtable locations will be in Carson City, Ely, Elko, Fallon, Henderson, Las Vegas, Reno and Winnemucca. Ms. Walt informed the Commission of the presenters at the roundtable would be AAUW, League of Women Voters, Make It Works Nevada, Girl Scouts of Southern Nevada and a few others that have not confirmed. Ms. Walt asked Commissioners if they might be able to facilitate the Reno and Henderson location. Commissioner Candito volunteered to be a facilitator for either Las Vegas or Henderson location. Commissioner Hughes volunteered to facilitate the Henderson location.
2. Increase the Number of Women in Leadership: Commissioner Candito that Elevate Her NV is moving forward. Commissioner Candito also mentioned that the working
3. group was unable to have a meeting this past month but will have a meeting this coming month.

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4. Provide Education & Awareness for issues Relating to the Commission's Mission during the legislative session: Chair Fearon asked Commissioner Cafferata to update the Commission on this goal. Commissioner Cafferata updated the Commission on the Commission's Legislative Day held on February 20, 2019. Events included an informational table at the Legislative Building and a reception at the Capitol Building. Chair Fearon updated the Commission of the meetings her and Commissioner Bender attended with legislators. Chair Fearon stated that Senator Heidi Seevers Gansert would like the Commission's support on S.B. 141 and Assemblywoman Lisa Krasner would like the Commission's support on A.B. 142. Senator Heidi Seevers Gansert also mentioned that if the Commission continues with a mentorship program, she would be interested in being a mentor.
5. Create Recognition Event: Chair Fearon asked Commissioner Westlake to update the Commission on the progress of creating a recognition event. Commissioner Westlake stated the biggest obstacle is funding for the event. Commissioner Westlake would like the group to decide on a rubric for the event and how to select judges for the event. Commissioner Brown stated she is concerned with the timing of the event and the lack of funds. Commissioner Cafferata mentioned that having an event in May 2019 would be hard to have participants; she suggested having the event in September. Commissioner Candito suggested the goal working group establish a budget for the event. Chair Fearon suggested developing a purpose for the event, so when Commissioners request donations for businesses, they will be able to state the amount of funding needed and for what purpose. Commissioner Brown stated that the working group would meet within the next month to develop a budget and purpose for the event to distribute to Commissioners and discuss in the March meeting.
6. Participate in Women's Suffrage: Chair Fearon asked Commissioner Bender to update the Commission on this goal. Commissioner Bender reported on an upcoming meeting with the City of Henderson to discuss the parade. Recreating the picture of Governor Emmett D. Boyle signing the resolution for ratification of the Nineteenth Amendment to the Constitution on February 7, 2020 is still moving forward. Commissioner Bender mentioned working with the Governor's office to have the Governor sign a proclamation on the day of recreating the picture. Peter Barton was contacted, and Peter mentioned that the actual desk might be available. Commissioner Bender also spoke to Nevada Division of Museums and History Administrator, Peter Barton, requesting the support of all museums creating a display in 2020 celebrating the passing of the 19<sup>th</sup> Amendment. Peter Barton told Commissioner Bender, he would try to set up a conference call between Commissioner Bender, Ms. Walt, himself and Directors of museums throughout the state. Commissioner Bender reported on the meeting between Nevada Women's History Project and Commissioner Bender and Ms. Walt to discuss working together on events in 2020. Commissioner Bender mentioned funding will be needed for much of the events.
7. Document the Role of Nevada Women: Chair Fearon asked Commissioner Candito to report on the progress of documenting the role of Nevada Women. Commissioner Candito asked Ms. Walt what progress has been made to get the reduplicated panels installed in the Grant Sawyer Building. Ms. Walt reported that the "Breaking

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- Barriers” panel has been reduplicated to add the Majority Female Legislators and the four female Supreme Court Justices pictures. Ms. Walt also reported that State Building and Grounds were informed that the Commission would like to have a small reception and unveiling ceremony in June. The panels should be completed in April/May. Commissioner Cafferata informed the Commission of the nomination for the Humanities Award application being written by Alicia Barber.
8. Promoting Awareness of the Nevada Commission for Women: Chair Fearon asked if anyone would like to report on the progress of Promoting Awareness of the Nevada Commission for women seeing that Commissioner López is not in attendance. Commissioner Brown asked Ms. Walt if there were any items to be discussed; Ms. Walt had no updates.
  9. Fundraising: Chair Fearon reported that Bank of America has committed to donating \$5,000.00 for Commission Capacity Building again this year. Chair Fearon reported that Ms. Walt submitted paperwork to Bank of America to receive the funding. Chair Fearon reminded Commissioners that all Commissioners are on the fundraising goal.

**Agenda Item #7 – INFORMATION – Commission Member’s Comments/Public Comments**

Commissioner Richann Bender asked for comments from Commissioners. Commissioner Brown reported on being apart of the Golden Bowtie Award ceremony. Commissioner Brown was a speaker at the event for black history month. Commissioner Cafferata circled back to the bills that the Commission is being asked to support. Commissioner Cafferata stated that the Commission cannot vote on supporting the bills because the action item is not on the agenda. Commissioner Cafferata asked the Commission to schedule a special meeting within the near future to take action on supporting S.B. 141 and A.B. 142. Ms. Walt stated she will schedule a special meeting and prepare an agenda for the meeting. Ms. Walt stated that she would like to meet with Director Contine before the Commission proceeds with legislative issues. Ms. Walt stated she will work on the room availability for a meeting and get back to the Commission. Commissioner Richann Bender asked for public comment. Linda Bridges thanked Ms. Walt for meeting with her and the Commissioner for working on the several issues. Tasha Macaraeg thanked the Commissioner for the Elevate Her NV project for young women and women of color.

**Agenda Item #9 – FOR POSSIBLE ACTION – Adjournment**

Commission Richann Bender called for a motion to adjourn the meeting. Commissioner Brown made the motion, seconded by Commissioner Cafferata. Meeting was adjourned at 10:20 a.m.

Respectfully submitted,

*Molly Walt*

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Molly Walt, Staff, Nevada Commission for Women

Exhibit A	Sign in Sheets
Exhibit B	Meeting Agenda
Exhibit C	Elevate Her NV campaign logo designs and press release
Exhibit D	Nevada Commission for Women Goals and Objectives for FY19

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