



**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATIO**  
**NEVADA COMMISSION FOR WOMEN**

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Phone: (775) 684-0296 | [admin.nv.gov/CommissionForWomen](http://admin.nv.gov/CommissionForWomen)

**Nevada Commission for Women**  
**September 28, 2021**  
**Summary Meeting Minutes**

1. Call to Order- Vice Chair Ann Silver called the meeting to order at 3:00pm
2. Roll Call- Administrative Assistant Liz Smith  
**Present:** Ann Silver, Dionne Proper, Heather Engle, Mishon Montgomery, Nichole Loar, Richann Bender  
**Others Present:** Katie Armstrong, Liz Smith  
**Absent (Excused):** Jo Etta Brown, Jennifer Rogers Markwell  
**Absent (Unexcused):** Victoria Ruiz-Marin
3. Public Comment- Vice Chair Ann Silver **Molly Rose Lewis- From Senator Rosen's office said she will be covering women's issues. She is available to help and provided her contact information.**
4. Approval of Minutes from the May 25, 2021, Nevada Commission for Women Meeting- Vice Chair Ann Silver **(For Possible Action) Commissioner Heather Engle moved to approve the minutes and Commissioner Richann Bender seconded the motion. Vice Chair Silver declared the motion passed.**
5. Welcome and Introduction: New NCFW Commissioners- Vice Chair Ann Silver **Thank you to our retiring commissioners and welcome new commissioners, Dionne Proper, Mishon Montgomery and Nichole Loar.**
6. New By-Laws, Objectives and Goals. - Vice Chair Ann Silver **(Discussion Only) Commissioner Heather Engle said she had reviewed by laws and had no changes to add. Vice Chair Ann Silver said to send any revisions to Liz Smith. Vice Chair Silver then requested Commissioners discuss their objectives and goals for the NCFW in order to have focused action for the Commission. The Vice Chair suggested pay parity for women as a policy goal. Commissioner Heather Engle concurred with the Vice Chair's suggestion and also agreed that a limit of three goals would be workable.**

7. Update: NCFW Pay Parity Project- Vice Chair Ann Silver (**Discussion Only**) **Member of the public Bethany Khan suggested the NCFW broaden its scope to include pay parity for women of color. Commissioner Heather Engle said to have this item as a primary starting point.**
8. Change Authorized Signatories for the Community Foundation of Northern Nevada Bank Account (NCFW outside bank account) adding Administrative Assistant Liz Smith, as a signatory and keeping Executive Assistant Mary Doyal as a backup. - Vice Chair Ann Silver (**For Possible Action**) **No objections. Commissioner Heather Engle motioned to approve, Vice Chair Ann Silver seconded motion. Motion carried.**
9. Update: Elevate Her Project- Administrative Assistant Liz Smith (**Discussion Only**) **Administrative Assistant Liz Smith said project was to get more women to join boards and commissions in NV. Per the memo from the Department of Administration (DOA) to the Chair of the NCFW, the Commission will save resources and funds staying with the DOA website instead of funding a separate website. Elevate Her items have already been added to the DOA website. Vice Chair Ann Silver supported the DOA's recommendations. No further comments.**
10. Update: NCFW Social Media and Website modifications- Administrative Assistant Liz Smith (**Discussion Only**) **Administrative Assistant Liz Smith updated the Commission on recent social media engagement statistics. She also noted that there were multiple modifications to the DOA website to add and update NCFW content. Vice Chair Silver expressed the desire to triple the NCFW engagement and encouraged Commissioners to make comments on NCFW's social posts to elevate the work of the group. The Vice Chair also requested to add social media posts welcoming the new members.**
11. Update: Women Owned Businesses- Supporting Female Leadership in NV- Administrative Assistant Liz Smith (**Discussion Only**) **Administrative Assistant Liz Smith indicated that she had emailed female business owners for their accomplishments with running their own business and then posted their stories on the social media platforms, as a way for NCFW to help support businesswomen in Nevada. Vice Chair Ann Silver said the commission can use Chamber of Commerce and Secretary of State to get a list of women owned businesses for future spotlighting via the Silver State Chamber of Commerce. Commissioner Heather Engle also expressed support.**
12. NCFW Membership Benefits as Members of the Reno/Sparks Chamber of Commerce- Vice Chair Ann Silver (**Discussion Only**) **Vice Chair Ann Silver said the membership is \$100 a year. The Commission could post any information on the Chamber's page and in its weekly newsletters. The Vice Chair also stated she would be willing to pay the \$100 membership fee for the Commission to renew. Commissioner Heather Engle thought the commission should have a membership.**

13. Commissioner Updates (**Discussion Only**) **Vice Chair Ann Silver had the new commissioners to say a bit about themselves. Commissioner Mishon Montgomery is the director of programs for She Should Run and is a veteran. Commissioner Nichole Loar has a newborn baby and kindergartner. Commissioner Dionne Proper has a daughter in skating lessons.**

14. Public Comment- Vice Chair Ann Silver **No public comment.**

Public comment will be taken during this agenda item. Comments may be limited to three minutes per person at the discretion of the chairperson. Members of the public may comment on matters not appearing on this agenda or may offer comment on specific agenda items. Comments may be discussed by the Commission, but no action may be taken on matters presented by the public that are not already on the agenda marked for action. The matter may be placed on a future agenda for action.

15. Adjournment

### **Nevada Commission For Women**

Unless noted as an action item, discussion of any item raised during a report or public comment is limited to that necessary for clarification or necessary to decide whether to place the item on a future agenda.

All times are approximate. The chairperson reserves the right to take items in a different order or to combine two or more agenda items for consideration to accomplish business in the most efficient manner. The chairperson may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The chairperson may call for a break.

We are pleased to make reasonable accommodations for members of the public with disabilities and who wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Nevada Commission For Women staff at (775) 684-0296 as soon as possible, and no later than 24 hours prior to the time of the meeting.

Notice of this meeting was posted online at [www.notice.nv.gov](http://www.notice.nv.gov)

Notice of this meeting and supporting materials are available on or after the date of this notice at <https://admin.nv.gov/Boards/Women/Meetings/2021/Meetings/>.