

Steve Sisolak
Governor



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**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
FLEET SERVICES DIVISION**

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Website: www.fleetservices.nv.gov

MEMORANDUM

December 1, 2020

TO: All Agencies

FROM: Fleet Services Division, Department of Administration

SUBJECT: Temporary Closure of Las Vegas Fleet Services Office

Due to COVID-19 exposure, the Las Vegas Fleet Services office will be closed from Tuesday, December 1, 2020 through Sunday, December 6, 2020. Deep cleaning is being performed for the safety of both customers and Fleet Services staff. Customers with reservations for this week have been notified. The office is expected to reopen for business on Monday, December 7, 2020.

Agencies that need to make rental vehicle reservations in Las Vegas this week should utilize one of the state's agreements with rental vehicle companies. Other service inquiries should be directed to either the Reno or Carson City Fleet Services. Contact information is below.

Reno Fleet Services
(775) 688-1325
RenoFleet@admin.nv.gov

Carson City Fleet Services
(775) 684-1880
CarsonFleet@admin.nv.gov

We apologize for the disruption to our services and appreciate your patience.