

Steve Sisolak  
Governor



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**STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
FLEET SERVICES DIVISION**

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Website: [www.fleetservices.nv.gov](http://www.fleetservices.nv.gov)

MEMORANDUM

December 18, 2020

TO: All Agencies

FROM: Fleet Services Division, Department of Administration

SUBJECT: Temporary Closure of Las Vegas Fleet Services Office

Due to COVID-19 exposure, the Las Vegas Fleet Services office will be closed from Friday, December 18, 2020, through Sunday, December 27, 2020. Deep cleaning is being performed for the safety of both customers and Fleet Services staff. Customers with reservations during this period are being notified. The office is expected to reopen for business on Monday, December 28, 2020.

Agencies that need to make rental vehicle reservations in Las Vegas during the closure should utilize one of the state's agreements with rental vehicle companies. Other service inquiries should be directed to either the Reno or Carson City Fleet Services. Contact information is below.

Reno Fleet Services  
(775) 688-1325  
[RenoFleet@admin.nv.gov](mailto:RenoFleet@admin.nv.gov)

Carson City Fleet Services  
(775) 684-1880  
[CarsonFleet@admin.nv.gov](mailto:CarsonFleet@admin.nv.gov)

We apologize for the disruption to our services and appreciate your patience.