



**STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION**

February 28, 2020

**Central Payroll to Distribute Corrected W-2s**

In a February 20, 2020, all agency notification, we informed you that some employees who have Health Savings Accounts (HSA) through the Public Employees' Benefits Program may have an error on the 2019 Form W-2 issued by the state. For some of those employees, the error may affect their 2019 tax filing. For other employees, the error *does not* affect their tax filing. Please see below for new information for these two groups.

If you did not receive the February 20 notification—or if you need to check again to see if you are affected—you can view that notification on the Department of Administration's website:

<http://admin.nv.gov/uploadedFiles/adminnvgov/content/Documents/2019-W2-Notification.pdf>

***Employees whose tax filing may be affected by the error***

Central Payroll is now distributing corrected 2019 W-2s (Form W-2C) to those employees whose 2019 tax filing may be affected by the error.

If you are one of these employees, you can expect to receive a hard copy of your Form W-2C from your agency payroll clerk. We will send these documents to payroll clerks on Monday, March 2. For those employees we cannot reach through their payroll clerks, we will mail the W-2Cs to the current home address on file.

If you have not already filed your taxes, please wait until you receive your Form W-2C. If you have already filed your taxes, you may need to amend your return when you receive your Form W-2C.

If you are not sure if your tax filing may be affected, please see the February 20 notification, linked above.

***Employees with a W-2 error that does not affect their tax filing***

In addition to the employees above, there are also employees whose W-2 Forms contain an error that does not affect their tax filing. This error is an incorrect amount shown for "cost of employer-sponsored health coverage" on their original W-2. Central Payroll will also be issuing corrected W-2s (Form W-2C) to these employees, but has not yet completed the process of creating them. We will notify you via another all agency memo when these Form W-2Cs are ready and how to obtain yours.

Please note that, since this error does not affect your tax filing, you can use your original W-2 to file your taxes. If you have already filed, you will not need to file an amended return due to this error.