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MEMORANDUM

September 21, 2022

TO: All Agencies
FROM: Timothy Galluzi, EITS Administrator and State Chief Information Officer
SUBJECT: **Free Microsoft Technical Training and Certifications**

As a part of the state's new enterprise contract with Microsoft, all state agencies now have access to Microsoft's Enterprise Skills Initiative (ESI) Learner Experience Portal (LxP) where employees can receive hands-on training for learning and boosting their technical skills and knowledge of Microsoft and Azure technologies. Any agency that is part of the state's Office 365 tenant may take advantage of role-based training curriculums, interactive courses, and Microsoft Certifications at no additional cost to the state, which can help upskill state employees.

To access ESI LxP:

1. Visit the ESI website: <https://esi.microsoft.com/>.
2. Click *Sign in now*.
3. Enter your state email address and click *Next*. You may be asked to authenticate.
4. Select your learning preferences, including preferred language, country, time zone, and learning role.

From this portal, employees can explore Microsoft Learning options, register for Microsoft Training Days, and plot pathways to earn Microsoft Certifications. Employees can select and update their learning roles in their ESI settings at any time, making it easier to find relevant training options when searching for learning pathways and certifications. More information about ESI can be found within the help section of the LxP.

To learn how to navigate the portal, see:
<https://www.microsoft.com/videoplayer/embed/RE4zm1i>.