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Governor



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Deputy Director
Timothy Galluzi
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Deputy Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

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MEMORANDUM

May 24, 2022

TO: All Agencies

FROM: Timothy Galluzi, Administrator

SUBJECT: **Microsoft Teams-Compatible Videoconferencing Equipment: Considerations for 2023-2025 Budget Build**

To advance modern technologies to support the evolving requirements of the state, the Enterprise Information Technology Services Division (EITS) used federal CARES Act dollars to invest in a limited amount of videoconference equipment and licensing compatible with Microsoft Teams. Given the success of this investment and interest expressed by a number of agencies, the division would like to share information with all agencies on how they can acquire such equipment (consistent with the division's statutory directive in NRS 242.071 to ensure the economical use of information systems and to prevent the unnecessary proliferation of equipment among state agencies).

Agencies already use and pay for Microsoft Teams, and those that choose to purchase the videoconference equipment and licenses gain a secure solution with connectivity across multiple agencies and conference rooms. The setup allows participants attending a meeting in a conference room to videoconference with one or more participants at other locations using Microsoft Teams. Agencies interested in purchasing this solution may want to consider including this as an enhancement decision unit in the 2023-2025 agency request budget.

How Agencies Can Purchase Teams-Compatible Videoconferencing Equipment

Below is a list of approximate costs, based on the attached sample quotes, to provide a general reference point for agencies. Equipment may be more or less expensive depending on the room requirements (multiple display screens, larger /smaller displays, cabling, installation costs, etc.).

- Teams room license: \$135 annually per room
- Small conference room (seats ~1-15): \$2,632
- Medium conference room (seats ~15-25): \$3,692
- Large conference room (seats ~25+): \$5,151

Agencies that pay for EITS PC and Local Area Network (LAN) Management services (expense GL 7506) may obtain help with their videoconferencing needs and a specific quote by contacting the EITS Help Desk (775.684.4333, eitshelp@admin.nv.gov) or filing a self-service ticket at <https://helpdesk.nv.gov/HEAT>.

Agencies without EITS PC and LAN Management service are responsible for working with their own internal IT teams to assess videoconferencing requirements, installation, and support. Agencies that wish to add this EITS service as part of the current budget build can contact the EITS Help Desk for an estimate.

Cc: Susan Brown, Director, Governor's Finance Office

QUOTE CONFIRMATION



Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
		SMALL CONFERENCE ROOM CONFIG		\$2,631.89

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lenovo ThinkSmart Hub - all-in-one - Core i5 8365U 1.6 GHz - vPro - 8 GB - Mfg. Part#: 11H10008US Contract: National IPA Technology Solutions - State of NV (2018011-01)	1	6622896	\$1,580.00	\$1,580.00
Lenovo ThinkSmart Cam - conference camera Mfg. Part#: 4Y71C41660 Contract: National IPA Technology Solutions - State of NV (2018011-01)	1	6414412	\$420.00	\$420.00
MS EA MEETINGROOMGCC P DVC Mfg. Part#: MQH-00001-12-SLG Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions - State of NV (2018011-01)	1	5861424	\$134.64	\$134.64
Lenovo ThinkSmart Manager Premium - subscription license (5 years) - 1 lice Mfg. Part#: 4L40Z56711 Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions - State of NV (2018011-01)	1	6326569	\$497.25	\$497.25

PURCHASER BILLING INFO	SUBTOTAL	\$2,631.89
	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$2,631.89
DELIVER TO	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	



Mitchell Funk

(877) 800-3219

mitcfun@cdw.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
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SAMPLE

QUOTE CONFIRMATION



Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
		MEDIUM TO LARGE CONFIG		\$3,691.89

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
MS EA MEETINGROOMGCC P DVC Mfg. Part#: MQH-00001-12-SLG Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions - State of NV (2018011-01)	1	58614	\$134.64	\$134.64
Lenovo ThinkSmart Manager Premium - subscription license (5 years) - 1 lice Mfg. Part#: 4L40Z56711 Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions - State of NV (2018011-01)	1	6326569	\$497.25	\$497.25
Lenovo ThinkSmart Core - Full Room Kit - video conferencing kit Mfg. Part#: 11S30008US Contract: National IPA Technology Solutions - State of NV (2018011-01)	1	6782824	\$3,060.00	\$3,060.00

PURCHASER BILLING INFO	SUBTOTAL	AMOUNT
		\$3,691.89
	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$3,691.89
DELIVER TO	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION

	Mitchell Funk		(877) 800-3219		mitcfun@cdw.com
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SAMPLE

QUOTE CONFIRMATION



Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
		LARGE TO OVERSIZE CONFIG		\$5,151.48

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
MS EA MEETINGROOMGCC P DVC Mfg. Part#: MQH-00001-12-SLG Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions - State of NV (2018011-01)	1	58614001	\$134.64	\$134.64
Lenovo ThinkSmart Manager Premium - subscription license (5 years) - 1 lice Mfg. Part#: 4L40Z56711 Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions - State of NV (2018011-01)	1	6326569	\$497.25	\$497.25
Lenovo ThinkSmart Core - Controller Kit - video conferencing kit Mfg. Part#: 11LR0002US Contract: National IPA Technology Solutions - State of NV (2018011-01)	1	6659269	\$2,140.00	\$2,140.00
Logitech Rally Plus - video conferencing kit Mfg. Part#: 960-001225 UNSPSC: 45111902 Contract: National IPA Technology Solutions - State of NV (2018011-01)	1	5244100	\$2,235.97	\$2,235.97
Logitech Rally - video conferencing mounting kit Mfg. Part#: 939-001644 UNSPSC: 31162313 Contract: National IPA Technology Solutions - State of NV (2018011-01)	1	5244124	\$143.62	\$143.62

PURCHASER BILLING INFO	SUBTOTAL	\$5,151.48
	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$5,151.48
DELIVER TO	Please remit payments to:	

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION



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LEASE OPTIONS

FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$5,151.48	\$144.71/Month	\$5,151.48	\$165.31/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

This quote is subject to CDW's Terms and Conditions of Sale and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales>
For more information, contact a CDW account manager.

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