

Steve Sisolak  
Governor



Laura E. Freed  
Director

Matthew Tuma  
Deputy Director

Robbie Burgess  
Administrator

**STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
FLEET SERVICES DIVISION**

750 E. King Street  
Carson City, Nevada 89701-4768  
Phone: (775) 684-1880 | Fax: (775) 684-1888  
Website: [www.fleetservices.nv.gov](http://www.fleetservices.nv.gov)

MEMORANDUM

January 12, 2022

TO: All Agencies

FROM: Robbie Burgess, Administrator

SUBJECT: **Las Vegas Fleet Services Office Anticipates Return to Normal Staffing Levels on January 18**

The Fleet Services Division issued a memorandum on January 6, 2022, notifying agencies of a temporary staffing shortage in the Las Vegas Fleet Services office due to pending COVID-19 test results. This memorandum is an update on the staffing situation.

Unfortunately, a number of the COVID-19 tests came back positive, and those employees are currently isolating according to CDC recommendations. This necessarily means the temporary staffing shortage will persist for the duration of that isolation period. The division anticipates a return to normal staffing levels by Tuesday, January 18. If this changes, the division will notify agencies via another memorandum.

For faster service during this period, please continue to direct general inquiries to the Carson City Fleet Services office using the contact information below.

Carson City Fleet Services  
(775) 684-1880  
[CarsonFleet@admin.nv.gov](mailto:CarsonFleet@admin.nv.gov)

We apologize for the disruption and appreciate your understanding and patience.