

Steve Sisolak
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Director

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Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

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MEMORANDUM

November 2, 2020

To: All State Agencies, the Nevada System of Higher Education, the Court System, the Legislative Counsel Bureau, and all Political Subdivisions within the State of Nevada

From: Kevin D. Doty, Administrator

Subject: **Surplus Property – Department of Motor Vehicles - Reno Office**

The Department of Motor Vehicles, Field Services Division, is offering various items to any state or local governments and schools in or around the Reno area. Items Include: desks, chairs, lockers, tables, and bookshelves.

Due to COVID-19, appointments will be made for any interested agencies to view surplus items. Please note masks and social distancing are required while viewing items. Agencies will need to provide labor and transportation to remove desired items from these locations. Surplus not claimed by the close of business on November 19, 2020 will be disposed of.

Date: **November 3 through November 19, 2020**
Location: **305 Galletti Way, Reno NV 89512**

Any items your agency acquires from the DMV office will need to be removed from the facility at the time of selection. Please bring assistance and a vehicle appropriate for moving.

For more information or to make an appointment, please contact Chris Chaffee at (775) 684-4787 or cchaffee@dmv.nv.gov or Vince Young-Brown at (775) 684-4512 or vyoung@dmv.nv.gov.

All items will be processed as required by the Purchasing Division's [Surplus Property Program](#) and the use of Receipt of Excess Property will be completed at the time of transfer. Please contact Judy Gates at (775) 515-5012 or SP@admin.nv.gov with any questions regarding the program.