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**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Purchasing Division***

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MEMORANDUM

December 3, 2021

To: All State Agencies, the Nevada System of Higher Education, the Court System, the Legislative Counsel Bureau, and all Political Subdivisions within the State of Nevada

From: Kevin D. Doty, Administrator

Subject: **Direct Client Services Request for Qualifications**

The Purchasing Division, on behalf of all using agencies, released a new request for qualifications (RFQ) solicitation to identify qualified providers of Direct Client Services (DCS). The solicitation is available in NevadaEPro at the following link:

<https://nevadaepro.com/bsa/external/bidDetail.sdo?docId=99SWC-S1737&external=true&parentUrl=close>

Previously, DCS contracts were awarded under three separate solicitations for medical and related services, job development and related services, and behavioral and community based related services. The new solicitation combines all services under one project, awarded by category of services offered.

Solicitation 99SWC-S1737, Direct Client Services, is intended to allow vendor submissions in a streamlined fashion with fixed deadlines to ease administrative burden for all parties. The initial submission deadline requires interested providers to submit before 5:00 PM on December 29, 2021, for consideration at the February 2022 Board of Examiners meeting. Subsequent enrollment periods will occur quarterly as published in the RFQ.

Agencies and programs currently engaged in service agreements with DCS providers should encourage active providers to submit a quote in response to the new solicitation as soon as possible to prevent gaps in service. All current DCS contracts terminate on June 30, 2022, and service providers needed past that date must submit a quote in response to solicitation 99SWC-S1737 to continue providing DCS.

All vendor and agency inquiries should be directed to State Purchasing at [dcg@admin.nv.gov](mailto:dcg@admin.nv.gov).

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